

SARASWAT EDUCATION SOCIETY'S
SRIDORA CACULO COLLEGE OF COMMERCE & MANAGEMENT STUDIES
KHORLIM, MAPUSA – GOA
F.Y.B.COM – FIRST SEMESTER END ASSESSMENT – NOVEMBER 2023

COMMUNICATIVE ENGLISH – SPOKEN AND WRITTEN
UNDER NEP 2020 W.E.F. ACADEMIC YEAR 2023-24

Time – 1 hour

Max Marks – 40

Instructions to candidates:

- 1) All sub questions in Q 1 and Q 3 are compulsory.

Q 1. Write short notes on the following topics:

4 x2 Marks

- A. Goodwill Letters.
- B. E mail attachments.
- C. Characteristics of Oral Communication.
- D. Body Language.

Q2 A. Define non-verbal communication. What are the different types of non-verbal communication?

8 Marks

OR

B. Explain the structure of a report.

8 Marks

Q3 A. WASP technique of conducting an interview.

4 Marks

B. Describe the process of a group discussion.

4 Marks

(C) Discuss the Energy flow in the Eco-system. (2)

Q.5 (A) Explain the meaning of Bio-diversity and its various types. (3)

OR

(A) Explain the Value of Bio-diversity. (3)

(B) Examine the various threats to bio-diversity (3)

(C) Write about Conservation of bio-diversity (2)