



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

SARASWAT VIDYALAYA'S SRIDORA
CACULO COLLEGE OF COMMERCE AND
MANAGEMENT STUDIES

- Name of the Head of the institution PROF. SANTOSH B. PATKAR
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 08322250042
- Mobile No: 9421157379
- Registered e-mail caculocollege@gmail.com
- Alternate e-mail patkar_santosh@rediffmail
- Address TELANG NAGAR, KHORLIM, MAPUSA,
BARDEZ, GOA, INDIA
- City/Town MAPUSA
- State/UT GOA
- Pin Code 403507

2.Institutional status

- Type of Institution Co-education

- Location Urban

- Financial Status **Grants-in aid**

- Name of the Affiliating University **GOA UNIVERSITY**
- Name of the IQAC Coordinator **Prof. Sharmila Borkar**
- Phone No. **9765853355**
- Alternate phone No. **8322254478**
- Mobile **9765853355**
- IQAC e-mail address **caculocollegeiqac@gmail.com**
- Alternate e-mail address **caculocollege@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://caculocollege.ac.in/wp-content/uploads/2022/08/AQAR-Report-IQAC-submission.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

caculocollege.ac.in

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.47	2014	24/09/2014	23/09/2019
Cycle 2	B	2.47	2021	15/02/2021	14/02/2026

6. Date of Establishment of IQAC

09/11/2013

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 02

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

? Introduced new Annual Planner incorporating suggestion received. ? Increased Industry - Placement Cell interactions. ? Revised book Bank scheme to increase beneficiaries. ? IQAC designed new standard format to document activities of the college.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To develop and implement a uniform standardized system of documentation of activities conducted by the college using Google forms.	1. Google forms was developed and implemented
To organize talks by experts relating to various aspects of research.	2. A national level research training program / lecture series for four days for teachers was organized with participants from across many colleges in and outside of Goa The resource persons were experts from Goa University, namely, Prof Sudarshan, Prof Poorva Hegde, Prof Dayanand, Prof. Khanapuri and Dr. Smita Sanzgiri from GVM's College, Ponda.
To conduct programmed for students to address their concerns relating to stress and mental health.	3. College Counsellor regularly conducted Talks on Stress Management & Mental Health.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	13/12/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	SARASWAT VIDYALAYA'S SRIDORA CACULO COLLEGE OF COMMERCE AND MANAGEMENT STUDIES
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• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
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• Address	TELANG NAGAR, KHORLIM, MAPUSA, BARDEZ, GOA, INDIA
• City/Town	MAPUSA
• State/UT	GOA
• Pin Code	403507
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• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
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• Name of the IQAC Coordinator	Prof. Sharmila Borkar

• Phone No.	9765853355				
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• if yes, whether it is uploaded in the Institutional website Web link:	caculocollege.ac.in				
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Cycle 2	B	2.47	2021	15/02/2021	14/02/2026
6. Date of Establishment of IQAC			09/11/2013		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			View File		
9. No. of IQAC meetings held during the year			02		

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Empty space for plan of action and outcome		

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To organize talks by experts relating to various aspects of research.	2. A national level research training program / lecture series for four days for teachers was organized with participants from across many colleges in and outside of Goa The resource persons were experts from Goa University, namely, Prof Sudarshan, Prof Poorva Hegde, Prof Dayanand, Prof. Khanapuri and Dr. Smita Sanzgiri from GVM's College, Ponda.
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Name	Date of meeting(s)
IQAC	13/12/2022

14. Whether institutional data submitted to AISHE
--

Year	Date of Submission
2021	15/01/2022

15. Multidisciplinary / interdisciplinary
--

NEP 2020 was approved by the Government of India and will be implemented with the objective of bringing an interdisciplinary

approach to higher education through skill enhancement and providing vocational education so that every youth will be more focused and enriched with knowledge that helps them in the employment market. The Goa government started by taking various initiatives to implement NEP in the coming academic year of higher education. The government is planning to form a cluster of institutions so that students will get the benefit of a multidisciplinary approach.

The institution will focus on the holistic development of students according to its mission and vision, and with the help of cluster institutions, it will transform into a holistic multi-disciplinary institution. The institution will organize activities to integrate humanities and science with STEM.

The institution offers a curriculum designed by the university that includes credit-based courses and projects in the areas of community outreach and service, environmental education, and value-based education such as yoga and meditation. This will allow the students to choose projects that are related to community service. The Research and Development cell would fund some research projects with a stronger community connection. The institution celebrates national, international, and important days to create awareness about Human Rights Day, Women's Day, Road Safety Day, etc. The institution also plans to identify and create awareness of socio-economic aspects among the people of the adopted village and create awareness about health-related issues. Talks by experts to create awareness among the faculties are also planned.

16.Academic bank of credits (ABC):

The institution is waiting for the guidelines of the affiliated university.

17.Skill development:

The institution has started skill development programmes in association with other institutions. The skill-based courses conducted by the institution are beautician courses, tally courses, etc. The institution has a very active NSS cell, which conducts activities on value education by celebrating Women's Day, Youth Day, International Yoga Day, etc. The institution is also planning to introduce some vocational courses and is planning to make it compulsory for students to take one certificate course on skill-based and vocational courses. The institution has MOUs with industry to accommodate students for

internships and certificate courses based on skill development and vocational education. The institution held a certificate course with Bajaj FinServe under CSR on soft skills, drafting, and other topics, and many students have benefited from the course during their job employment.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution conducts various cultural programmes on Indian arts and culture. The institution organises cultural festivals such as folk dance, ghumat aarti, food festivals, etc. that display the rich Indian culture. Under NEP, regional languages have to be used in the curriculum, and hence, teachers have started using the regional language Konkani in explaining some concepts of the curriculum in class. Besides this, outside the classroom, all interactions are made through regional languages

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution provides education through the use of various ICT tools. The teachers teach the students what they are expected to know and do. The institution also provides good education to students through mentoring, career guidance, counselling facilities, etc.

20.Distance education/online education:

The institution does not have a distance education programme but plans to offer some certificate courses in online mode.

Extended Profile

1.Programme

1.1 181

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 960

Number of students during the year

File Description	Documents
Data Template	View File

2.2 151

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 300

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 34

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 43

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	181
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	960
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	151
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	300
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	34
File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	43
File Description	Documents
Data Template	View File
4. Institution	
4.1 Total number of Classrooms and Seminar halls	21
4.2 Total expenditure excluding salary during the year (INR in lakhs)	27.79
4.3 Total number of computers on campus for academic purposes	147

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated with Goa University and offers one government-aided course, B.Com., and two self-financed courses, BCA and BBA. The UG programs offered have a CBCS framework laid down by Goa University. Every department has well-qualified teachers with specializations in different fields. All the teachers are given a workload as per the GU ordinance.

Teachers of self-financed programmes maintain a course file, which includes the syllabus, lecture an, student attendance, internal assessment and semester end assessment marksheets, and feedback on the subject submitted by the students.

B.COM teachers maintain all the course-related documents on the DHE portal. Students' attendance and ISA marks are uploaded on the DHE portal, a centralized repository initiated by the Directorate of Higher Education.

Teachers create Google Classrooms for their subjects, and all course updates are communicated to students. ISAs and SEE Exams are conducted as per the GU ordinance, The college conducts workshops, seminars, and webinars on a regular basis to benefit the students by giving them exposure to advancement in different subjects. The college signs MOUs with different companies to get connected to industry experts that can benefit the students in placement, career guidance, internships, etc.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://caculocollege.ac.in/caculo/AOAR21-22/criterial/1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the start of each academic year, colleges create an academic calendar. The various events are planned in advance, considering the holidays and vacation period, so that students' lecture schedules are not affected and learning becomes more fun and interesting. ISAs, workshops, and industry visits are planned in advance as per the academic calendar and followed. Semester-end examinations are conducted as per the academic calendar issued by Goa University. The college strictly follows the academic calendar of Goa University. The lecture timetable is framed by every programme at the beginning of the semester and is implemented and followed till the end of the semester. If necessary, lecture adjustments are made to ensure that students make the most of their time on campus.

ISA answer sheets are evaluated within 10 days after the conduct of the examination and are shown to the students. ISA scores are displayed on the notice board and Google Classroom. In order to conduct the semester-end examination smoothly, the college notifies teachers of an internal assessment schedule for the submission of internal assessment marks and attendance records.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria1/1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

110

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college takes utmost interest in the implementation of issues like professional ethics, gender, human values, environment and sustainability into the curriculum

All the undergraduate students have a compulsory course "Environmental Studies", "Environmental Ethics" and "Business Ethics "for B.COM and Green Computing for BCA.

For BBA: Indian Philosophical thought, Yoga, Introduction to Ethics,

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

413

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni **C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://caculocollege.ac.in/caculo/AQAR21-22/criteria1/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

370

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

102

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

To assess the learning levels of the students and to help them to make better choices in relation to the courses, the admission committee conducts counselling and personal interviews at the time of admission. The individual subject teachers also try to identify academically weak as well as advanced students in their respective course.

Slow learners/Academically weak students: Remedial classes are arranged for the slow learners so that the academically weak students get an opportunity to spend more time on the course in which they find difficult.

Advanced learners are given an opportunity to participate in the state as well as national level events like seminars, elocution competition etc. and in the organization of events. Discussion groups are created in some subjects wherein advanced learners can guide the slow learners. Library facilitates advanced learners by providing material relating to competitive exams.

Some common practices followed for both the categories of learners: Motivational videos and short films were shown to boost their self-confidence. Relaxation and Meditation sessions are organized. The institution has the practice of appointing class counsellors, mentors and a professional counsellor has also been appointed to counsel and mentor the students on academic as well as any issue which might be affecting their academic performance.

File Description	Documents
Link for additional Information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.2.1.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
960	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

To enhance the learning experience of the students, all the faculties apart from their regular lecturing use various experiential, participative and problem-solving methodologies which are beyond the normal textbooks and classroom method of imparting knowledge.

Experiential learning:

Field trips industries, incubation center, malls to learn, understand and gain knowledge about the real-life experiences.

Organization of class seminars by the students & the state level event phoenix which provides a platform for a student in gaining organizing skill and working in a team.

Experts from various fields from industries are periodically invited as guest lecturer, this helps students to interact with them and know the real-life situation in market.

Students are sent for internship to get exposure of functioning at workplace.

Field based project for third year students.

Participative learning:

Peer learning wherein the student's study from each other in groups.

Students are deputed for participation in the intercollegiate events.

the institution is practiced through methods like question answer, discussion in classroom etc.

In order to improve the public speaking skills, students are made to do presentation in certain courses by the concerned course teacher.

Problem solving:

In case of IT based paper, laboratory problem solving involves programming.

Problem solving in the class.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Institution is well equipped with the ICT enabled tools for enabling teachers to make teaching learning process effective.

All the classrooms have LCD projector and screen mounted in room.

Faculties are provided with laptops which they use for delivering lectures.

Speaker system are been put in all classrooms in case any faculty wants then it can be used as a part of teaching

methodology.

For effective teaching learning, the college library allows faculties to access the INFLIBNET database. Librarian have also subscribed for EPWRF modules for students and faculties.

Campus is fully WIFI enabled.

Institution is using centralized management system offered by the Directorate of Higher Education Government of Goa known as IAIMS.

During covid pandemic entire teaching learning process was held in online mode and lecture delivery was done using G Suite for education as a ICT tool.

Faculties used google classroom for uploading prerecorded lectures, for giving study materials and for accepting the assignments.

Objective tests were conducted by way of quiz using google form for conduct of online examination.

Students feedback on subject were accepted through google forms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.3.2_webpage.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

430

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college offers three programs; B.Com, BBA and BCA. All the three programs follow the system of continuous internal evaluation as laid out by the relevant Ordinance as well as the institutional policy to ensure transparency.

Internal Evaluation is called as Intra Semester Assessment (ISA) in case B.Com, In Sem Evaluation in case of BCA and Internal Evaluation in case of BBA.

A separate ISA Monitoring Committee is constituted to look after the conduct of ISA mode of examinations in case of B.Com. The ISA committee prepares ISA timetable for the conduct of ISA and the same is communicated to the students. Two ISA's are conducted for each course during the semester. Out of two ISA's, one is a written test and the second one is in the form of assignment, presentation, Quiz, Group Discussions, etc. Third ISA is conducted for the students who are unable to answer due to some unavoidable reasons.

After the assessment of ISA, answer sheets are shown to the students and the mark sheets are displayed on the class notice boards. The performance of the students in the ISA is discussed and feedback is given to the students for necessary improvement in the performance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has constituted the grievance committee as per the ordinance of Goa University to deal with grievances of student related to examinations.

After the declaration of the results of SEE, if the student has a grievance, the student can apply for verification with an application within 8 days of the declaration of the results addressed to the principal.

The application then forwarded to the examination section. The concerned subject teacher, in the presence of Principal and the applicant (student) does the verification of marks. After the verification of marks, the result of verification is communicated to the student.

If the student is not satisfied with the result, then student represents the grievance in writing to the principal.

The principal forwards the same to the grievance committee to examine the grievance. The grievance committee examines the grievance. In case the committee recommends for re-assessment of the answer book, it is then sent for revaluation to an external examiner from another institution. The result of re-assessment is communicated to the student within the prescribed time schedule. The whole process is completed in a time bound schedule in order to protect the academic interest of the student.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The Course outcomes are decided by the university and given to the colleges. The course syllabi are available in the college

library. In the case of BBA, the faculty designs syllabi of some of the courses and the course outcomes are specified.

The course outcomes and programme outcomes are uploaded on the institution's website. The syllabus copy of each course has the course outcomes specified on and are also informed to the students by respective course teachers.

The institution itself designs and upload the Programme outcomes and the programmes specific outcomes on the website of the institution.

Co and extracurricular activities are designed to achieve the overall course as well as programme outcomes. Various modes of evaluation such as field trips, guest lectures, presentations, practical's wherever applicable are used for the achievement of the goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://caculocollege.ac.in/outcomes/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course, programme and programme specific outcomes are communicated to students at the beginning of the semester and are also available on the website, library.

Teaching plans are prepared by individual teacher's and are uploaded on IAIMS portal.

Evaluation of the course outcome is carried out with the help of continuous internal evaluation (like oral presentation, quiz, discussions, multiple-choice questions, problem solving) and Semester End Examination.

The attainment of the programme outcomes is measured in terms of performance of the students, which is reflected by way of "Class", "CGPI" (Cumulative Grade Percentile Index), and "CPI" (Cumulative Performance Index) across the programmes offered by

the institution.

To reviews the attainment of course and programme outcomes, course wise results statistics are prepared and displayed for teacher's reference and corrective action.

The activities of cell and departments are aligned in such a way to contribute to the attainment of programme outcomes and programme specific outcomes.

Remedial coaching is provided to students who requires special attention.

Student satisfaction feedback is sought to measure the performance of teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

230

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.7_student_satisfaction_survey_analysis.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

07

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Response

The college is committed to creating a positive impact in society through regular, effective, and meaningful activities. This is achieved under the aegis of NSS and various committees like the Community Outreach Cell. Observance of National and international days inculcates an awareness of various social issues among students. Anti-plastic drive, E-waste collection, and the making and distribution of eco-friendly products by the students propagated the message of environmental consciousness and sustainable living. Community awareness programs were initiated to bring attention to the problems of the destitute and raise funds for an NGO working with the homeless. As part of our community outreach initiatives, our students participated in projects created by the college for the emotional and physical well-being of the community, such as blood donation, breast cancer screening, diabetes check-ups, distribution of essentials to care homes, and yoga classes. Engagement with the larger community and an awareness of the challenges faced by the people, particularly the poor and the vulnerable like children, have instilled in our students a sense of responsibility towards the community and sensitized them to the significance of their active involvement and large-scale participation in community-centered activities, leading to the holistic development of their personalities.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria3/3.3.1merge.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

297

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

158

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The total campus area within which institutions run by Saraswat Education Society are located is 44,000 sq mts. The constructed area of the college 3,286 sq mts.

CLASSROOMS: 19

COMPUTER LABS:136computers

HALLS etc: 5

LIBRARY:

- Total area: 200 sq. mts., separate stack area, reading area, e-Library, staff reading room.

- 5 Computers each for students and staff with internet connectivity

- INFLIBNET, EPWRF Times Series, NDLI membership

- colour printer/Photocopier with scanner facility

STAFF ROOMS:

- 24 laptops Air-Conditioned, WiFi, Equipped with 3 Photocopier and 3 printers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR20-21/NAAC - PROJECTOR SPEAKER LOCATION/criteriatem.htm

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

SPORTS:

The college encourages outdoor as well as indoor sports.

Sports hall air-conditioned Fitness Centre inclusive of a treadmill, leg-extension machine, Chest-press machine, Cycling machine and Olympic bar. Separate timings for boys and girls, user register is maintained.

TV with satellite connection. weighing machine and Height scale, 2 TT Tables, 20 rackets, 8 carom boards, 20 chess boards, 20 Judo mats.

Facilities for the games such as, Football, Volleyball, Hockey, Throw ball, Handball, Athletics, Tennikoit, Badminton.

College has MoU with Goa State Chess Association and organizes taluka and state-level chess tournaments.

CULTURAL:

'Anand Giri Keni Hall' is a fully air-conditioned auditorium shared by college, school and HSS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

22

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://caculocollege.ac.in
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.55

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: NEW Gen Lib
- Nature of automation (fully or partially) : partially
- Version : 3.1.5 Hellium
- Year of Automation : 2013

Link:

<https://caculocollege.ac.in/caculo/AQAR21-22/criteria4/4.2.1.pdf>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria4/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.39

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

57

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Infrastructural development and technological upgradation is key for the growth of any educational institution and our institution is not an exception to this.

The college is well equipped with adequate digital & computer

infrastructure and these infrastructural facilities are upgraded from time to time as per the requirements of the concerned departments.

The college also boasts of a qualified technical staff including a system admin, Lab Assistants, besides the teaching staff.

The total number of computers collectively possessed by all concerned departments at present including the library, computer labs and office units of B.Com, BBA and BCA stands at 166.

There are three separate computer centres (computer labs) for B.com, BCA and BBA courses and are fully equipped with adequate number of computers and internet facilities.

The total number of browsing centres is 1 (one) which is housed in the library block.

The total number of internet connections is 3 (three) BBA - 1
BCA - 1 BCOM - 1

The college has also maintained adequate bandwidth and has upgraded the quality of internet services from time to time.

At present, the college has the following bandwidth available (Stream wise)

BBA - 10 MBPS BCA - 8 MBPS BCOM - 8 MBPS

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria4/4.3.1.pdf

4.3.2 - Number of Computers

117

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **D. 10 - 5MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.16

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has policies and procedures for utilizing the following facilities:

1.UTILISATION AND MAINTAINANCE OF LABORATORIES

2.CLASSROOMS & CORRIDOOR

3.SPORTS CENTRE

4.ADMINISTRATIVE OFFICE

5.OTHER SUPPORT SERVICES

6.GARDEN

7.LIBRARY

8.CANTEEN

The college premises are also used for the following:

a.Conduct of CA examination

b.Clerical examination of Govt. of Goa

c.Conduct of programmes of various social Clubs (Rotary,
Rotaract & JCI)

d.Goa Chess Association,

e.Election training

f. Programmes conducted by Higher Secondary School & Secondary
School

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1.UTILISATION AND MAINTAINANCE OF LABORATORIES

2.CLASSROOMS & CORRIDOOR

3.SPORTS CENTRE

4.ADMINISTRATIVE OFFICE

5.OTHER SUPPORT SERVICES

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d. Goa Chess Association,

e. Election training

f. Programmes conducted by Higher Secondary School & Secondary School

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria4/4.4.2.pdf https://caculocollege.ac.in/caculo/AQAR21-22/criteria4/4.4.2_workload.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

73

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

79

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://caculocollege.ac.in/caculo/AQAR21-22/criteria5/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

282

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

282

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

20

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has students as members of various committees such as the College Students' Council, Sports Council IQAC (Internal Quality Assurance Cell), Canteen Committee. Such representation helps the students in development of character, leadership and spirit of service. These bodies organize cultural programs, seminars extracurricular activities like Youth Festival, Phoenix, Odyssey, IT Maestro, Sports Meet etc. so that the students may acquire knowledge in managing events and expand thinking capacities and knowledge.

The election to the College Students Council and Sports Council is held every year, The Student council is a representative structure through which students can be involved in the affairs of the college, working in partnership with the institution and students.

IQAC committee ensures quality improvement in the facilities provided by the college considering the students suggestions in making decisions, thus solidifying student's involvement.

The Anti Ragging Cell also has students' representation as per the University Statues. It works to prevent ragging in the college. In addition, the college has various clubs and associations which have student representatives to coordinate the activities. There is active involvement of students in various frontiers of the institution to ensure hands on approach and participation in the pursuit of academic excellence.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria5/5.3.2.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of the college was established in 2011. Under the present leadership of alumnus Mr. Sidhanshu Salvi, the Alumni Association has been reconstituted and registered (bearing registration no.

486/GOA/2018, dated 10th Dec 2018). The registration has taken a step ahead in strengthening the relationship between the college and alumni. It has actively contributed in organizing various activities for the college students and the faculty members during the academic year 2021-2022.

The alumni activities commenced with a get-together of ex-students on the occasion of Christmas celebration, on

24/12/2021. The event was attended by 122 alumni members. The entire event was organized and executed by the alumni association.

A program for the women staff members of the college was conducted on the occasion of women's day held on 8/03/2022. Alumni members presented token of appreciation to the staff.

On 26th January 2022 cleanliness drive was conducted near bodgeshwar temple post the jatra. Alumni members actively participated in the activity.

Cooking competition for college staff was organized. staff members participated in the competition and winners were awarded with exciting prizes.

Alumni association also organised logo making and photography competition Winner's logo was officially declared as the college alumni association logo.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria5/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

1. Vision of the College:

To be the model institution, providing for a holistic development of individuals with an aim of promoting a healthy and progressive society.

2. Mission Statement of the College:

To impart value added education to nurture creative abilities of our youth, to develop professional competence with a focus on opportunities for individual excellence and the collective wellbeing of community.

3. Nature of Governance: The college is a part of the Saraswat Education Society which has a General body. The office bearers, namely, Chairman, Vice-Chairman and Secretary and Treasurer are responsible for conducting a general body meeting once a year. The Society also has an Executive Committee which is elected every three years by the members of the Society.

At the college level, leadership is provided by the Principal and at the Departmental level by the various departmental heads/Course Coordinators.

Involvement of Teaching Staff in Decision Making

Various committee are constituted by the principal before the academic year keeping in mind the vision, mission of the college as also the requirement of Goa University & NAAC. The teaching staff are part of at least one committee and are responsible for its decisions.

File Description	Documents
Paste link for additional information	<ul style="list-style-type: none">https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/6.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college conducts three programs: BCom, BBA, and BCA. The BBA and BCA programmes are self-financed and are headed by their respective course coordinators, who are responsible for their functioning. The Course Coordinators are responsible for all decisions pertaining to admissions, subjects to be offered from

the list of approved subjects by the university, setting of timetables, selection of guest faculties, managing the examinations, purchases, branding and promotions, and all other day-to-day activities involved in the smooth functioning of their respective programmes. The course coordinators report to the Principal, who conducts meetings with them from time to time to monitor the overall working of the programmes. The self-financed programmes of the institution, in fact, have always been given the freedom to operate like separate units. The respective course coordinators for these programmes have been given the freedom to chalk out separate strategies to position these programmes differently from the regular aided BCom programme.

The BCom, BBA, and BCA staff rooms are separate, which acts as a catalyst for this decentralized approach to decision-making.

The various committees formulated by the principal help in decentralizing the decision-making process for academic and administrative functioning.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional plan clearly mentions that the college plans to organize a career fair for the students, which will provide them with an opportunity to seek campus placements in various organizations. To make this plan a reality, the placement cell of the college conducted a campus placement drive on June 18, 2022. Twenty-two companies from the IT, banking, and insurance sectors, the small-scale manufacturing sector, and consulting and placement agencies participated in the drive. 60 B.com., 14 B.BA., and 18 B.CA. students participated in the drive. Altogether, 30 companies had confirmed to attend the drive; however, 22 companies attended the placement drive. Students were first shortlisted by the companies during the screening interviews that happened in the college, followed by other rounds of interviews in the company offices. A total of 37

students received job offers from various companies through this placement drive.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is part of the Saraswat Education Society, which has a General body of a Chairman, Vice-Chairman, and Secretary and conducts a general meeting once a year. The society also has an executive committee, which is elected every three years by the members of the Saraswat Society. The Executive Committee is the major decision-making body with respect to the various educational institutes that are part of the society. The Executive Committee consists of the President, Vice President, Secretary, Joint Secretary, Joint Secretary, Treasurer, Joint Treasurer, and the co-opted members. The Local Management Committee comprises of Management members, Vice-Principal, Expert from other institutions, Staff members and member from non-Teaching staff. The principal of the college reports directly to the executive committee.

At the level of the overall institution, leadership is provided by the principal. The principal drives the college towards living up to its mission statement and providing a road map for trying to achieve its vision. He is supported by the Vice Principal in managing the various functions of the institution. At the departmental level, leadership is provided by the various department heads and course coordinators.

The college conducts three programs: the Bachelor of Commerce, the Bachelor of Business Administration, and the Bachelor of Computer Application. The BCom programme has various department heads, and the BBA and BCA programmes are headed by course coordinators, all of whom report to the principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/6.2.2.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination **B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teachers

- Staff Co-operative Credit Society for extending credit facilities, including festival advance
- canteen facility on campus
- A first-aid box with medicines is available in the staff room for all.
- Safe drinking water is made available for all.

- Provision of earned leaves for the staff of the self-financed programmes
- Retirement corpus for teachers of self-finance programmes
- PPF contribution for staff of self-finance programmes

Non-Teaching

- Staff Co-operative Credit Society for extending credit facilities, including festival advance
- canteen facility on campus
- Group insurance is provided to the regular teachers and staff.
- A single set of uniforms is provided annually to group D and daily wage staff.
- A first-aid box with medicines is available in the staff room for all.
- Safe drinking water is made available for all.
- Security has been provided with a cabin
- The fitness centre is open for the use of the college staff in their spare time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

09

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows the Performance Appraisal System prescribed by the Goa University, which helps in the career advancement of the teaching faculty. Every year, the faculties

have to submit the duly filled Performance Appraisal Form, consisting of details of work load, extra remedial classes, research work, and co-curricular and extension activities carried out throughout the year. The performance appraisal form is evaluated by the principal, and necessary action is taken with respect to the required improvement. The same form is scrutinised during the career advancement of faculties by the screening committee, and accordingly, career advancement is granted.

In the case of non-teaching staff members, a personal appraisal form is required to be submitted every year, which the Head Clerk and Principal evaluate and make recommendations. At the time of promotion, the personal appraisal form will be assessed by the selection committee.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/6.3.5.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As per the requirements of the various departments of the college, the accountant of the college prepares the budget, taking inputs from the principal, the vice principal, and the heads of the departments. The budget prepared is approved by the Management Executive Committee. As and when transactions occur, books of accounts, payment vouchers, bills, and bank statements are maintained and updated regularly by the college accountant. A qualified Chartered Accountant appointed by management performs internal audits on an annual basis. Verification of accounts is carried out by the qualified chartered accountant, who makes suggestions or raises queries. The principal discusses the same with the management, and appropriate action is taken. An internal financial audit of the institution has been conducted for 2021-2022.

The Directorate of Higher Education conducts external financial audits from time to time.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/6.4.1.pdf
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has formulated a policy for fund mobilisation. This policy focuses on the generation of funds by renting out its premises, like halls, computer labs, classrooms, etc., to external parties on a short-term basis. The college also runs two self financed programmes, namely, BBA & BCA which also helps to generate funds for the college.

In the academic year 2021-22, as per this policy, fund mobilisation was done as follows:

Canteen Rent: The college rented its space to the canteen contractor to run the canteen facility for college staff and students. The contract agreement is renewed on an annual basis.

Hall rental: The college rented its hall for various activities / events to external parties.

CA Exam: The college provided its classrooms to conduct CA exams.

NSEIT Exam: Computer labs from B.Com, BBA, and BCA were utilised to conduct the NSEIT Exam in multiple cycles under mutually agreed terms and conditions.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell monitors the quality of services being provided by the institution to its stakeholders. Saraswat Vidyalaya's Caculo College of Commerce and Management Studies is committed to continually improving the infrastructure, enhancing the faculty competencies, and empowering the students to self-learn. The IQAC enables the institution to focus on this mission. Parameters related to the enhancement of the quality of the institution, such as workshops, conferences, FDPs, paper publications, innovations in teaching, etc., are encouraged by the IQAC. Through years of progress, the college has initiated and developed several activities and training programmes for the faculty through IQAC. The vision of the institution is to impart, promote, and spread holistic education among its students to make them self-reliant and responsible members of the community.

PRACTICE 1:

collaborative initiatives with other colleges and institutions by signing MOUs (Memorandums of Understanding).

PRACTICE 2:

IQAC designed new standard format to document activities of the college.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/6.5.1-6.5.3.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The regular meetings of IQAC, both internally and with the principal and different committees, are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life. Regular feedback obtained from different stakeholders helps in the proper identification of the target area. The following initiatives were taken:

Academic audits are conducted for the BBA Department by Goa University, whereby the teaching plan, pedagogy, and evaluation are reviewed. The audit teams sit down with the IQAC members and finalise the audit report. The IQAC gives feedback to the departments from time to time, suggesting measures for internal quality enhancement.

Collecting feedback from stakeholders like students, parents, staff, and alumni to facilitate teaching-learning reforms This helps in obtaining an unbiased and honest opinion about the institutional performance, especially in academics. Student feedback of teachers is conducted regularly. Analysis of the feedback is done and communicated to the teachers to enable them to enhance their teaching skills and their relationships with the students.

The IQAC cell continuously reviews and takes necessary steps to upgrade the teaching and learning process.

File Description	Documents
Paste link for additional information	• https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/653a_merged.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has installed CCTV cameras at all corridors and entrances of the premises. With a zero-tolerance policy towards sexual harassment the college provides a safe environment towards its members. Prevention of Sexual Harassment at work place committee has been constituted by the College to prevent sexual harassment against women. The college has appointed a full-time professional counsellor to address the issues of students. A separate counselling room is provided for the same. Our college policy guidelines for admission, recruitment and administrative and academic functions safeguard the interest of students, faculty and staff without discriminating on gender grounds. The College has a favourable sex composition. Separate rest room for female students are available. Electric sanitary pads vending machines are installed in girls' washrooms to provide affordable access to sanitary pads and hygienic disposal

mechanism. The College ensures participation of female students in intra and inter college competitions. The election process too ensures good representation to women students. The College ensures separate timings for girls coming for fitness program in the college gymkhana. Anti ragging committee is constituted in the College as laid down under UGC regulations. Women's cell is also constituted in the college to conduct gender sensitization programs and promotes gender equality through various programe.

File Description	Documents
Annual gender sensitization action plan	http://caculocollege.ac.in/prevention-of-sexual-harassment/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://caculocollege.ac.in/caculo/AOAR21-22/criteria7/7.1.11.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: In the campus, segregation of wet and dry waste is done. Each class room has three bins, one for wet waste, one for paper waste and one for plastic waste. NSS volunteers conduct cleanliness drives in the campus and collect plastic bags as part of cleanliness efforts. Multi tasking staff is appointed and each floor has dedicated staff for maintenance. Mapusa Municipality workers collect segregated waste on a daily basis.

Liquid Waste Management: Soak pits are maintained and regularly cleaned. Waste water is routed to respective soak pits and is not let out in the open areas.

E-Waste Management: The College has a tie up with Karo Sambhav Pvt Ltd, external agency for E-Waste management. College annually conducts E-Waste collection activity. Through NSS volunteers, electronic waste is collected and given for recycling to representative of Karo Sambhav.

The College does not produce any biomedical waste or hazardous chemicals or radioactive waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://caculocollege.ac.in/caculo/AQAR21-22/criteria7/sanitary.jpeg
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College is an inclusive institution that upholds a multicultural ethos by embracing diversity and ensuring parity in representation and treatment of all stakeholders. The College implements the government policies to inculcate the true spirit of open-mindedness and harmony in the campus, including the Reservation Policy and the National Policy for Persons with Disabilities. Rich gender diversity exists at the College. Further for the sensitisation of student and teacher community towards gender issues and for empowering women the College has a Womens' Cell as well as statutorily mandated Internal Committee. Moreover, the College has well-established policies and practices towards nondiscrimination, and strict disciplinary actions are taken in case of violations. In conjunction with this, the Institution also has statutory grievance redressal platforms such as Grievance Committee, Anti-ragging Committee, Admission Complaint Committee. These mediums resolve the complaints (if any) and strongly discourage any illegal and unethical acts. Taking pride in its rich diversity, the College offers abundant opportunities to its students and staff to embrace and collectively celebrate various customs, cultures and traditions. The College exchanges greetings for all prominent festivals of all religions with great enthusiasm and also celebrates most of them with great zeal.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Today's students are tomorrow's leaders and so it is of utmost importance for our students to have basic knowledge of our Constitution to make them informed citizens. Keeping this objective in mind, the college celebrated National Law Day. The guest speaker spoke on the value of Constitution of India by highlighting the system of law across the Indian nation. She also discussed about the objectives stated by the Preambles which are to secure justice, liberty, equality to all citizens and promote fraternity to maintain unity and integrity of the nation. In addition to this the college also celebrated the birth anniversary of Dr. B. R. Ambedkar, the father of Indian Constitution with the same objective of creating awareness amongst the students about our Constitution. The college celebrates all days of national importance such as Republic day, Independence day, Goa Liberation day, Gandhi Jayanti to commemorate the struggle behind our independence and remind the students and employees about their duties towards the country

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers,

D. Any 1 of the above

administrators and other staff 4.
**Annual awareness programmes on Code of
Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates all national and international days of importance. Special functions are conducted on all patriotic days, such as Independence Day, Goa Liberation Day, and Republic Day, to nurture the feelings of national integration and patriotism amongst the students and have speeches by invited guests. National Youth Day and Teachers' Day are celebrated to honour the birth anniversaries of Swami Vivekanand and Dr. Sarvepalli Radhakrishnan, respectively. To promote physical and mental health, special programmes are organised on World Heart Day, AIDS Day, World Mental Health Day, and Suicide Prevention Day. International Yoga Day is celebrated at the college by conducting a training session to raise awareness of the various benefits of practising yoga. The International Day of Non-Violence, is celebrated on the birth anniversary of Mahatma Gandhi, was also observed in the college by conducting various competitions to reinforce the philosophy of non-violence amongst the students. The college also celebrated Child Rights Day and Women's Day to sensitise the students towards the atrocities faced by women and children in our country by organising a walkathon and Zumba training program, respectively. To celebrate theatre and theatre artists, the college conducted a felicitation programme on the occasion of Marathi Rangbhoomi Diwas.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices

<https://caculocollege.ac.in/caculo/AQAR21-22/criteria7/7.2.pdf>

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTINCTIVENESS

The College faces stiff competition from five colleges in a radius of 20 kms, out

of which two colleges are well known and are located in close proximity to the

College. The College tries to maintain a different culture from others. The

College promotes or rather focuses on the cultural, extracurricular activities and

sports activities so that students can display their talents and make it their

careers. The College has organised various cultural program and encourages

students to participate in intercollegiate activities and this has resulted in

students winning several awards. The College also focuses on sports activities

and the College Team has won several championships in various sports. The

College has produced many state-level and national-level sportsmen in sports

like cricket, football etc. The College also focuses on community outreach

programs and aims at developing good relations with the community. The

College also receives good co-operation from the community which helps to

increase the intake of the students. Industry visits, field trips, educational tours

are promoted so that students are attracted to college.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated with Goa University and offers one government-aided course, B.Com., and two self-financed courses, BCA and BBA. The UG programs offered have a CBCS framework laid down by Goa University. Every department has well-qualified teachers with specializations in different fields. All the teachers are given a workload as per the GU ordinance.

Teachers of self-financed programmes maintain a course file, which includes the syllabus, lecture an, student attendance, internal assessment and semester end assessment marksheets, and feedback on the subject submitted by the students.

B.COM teachers maintain all the course-related documents on the DHE portal. Students' attendance and ISA marks are uploaded on the DHE portal, a centralized repository initiated by the Directorate of Higher Education.

Teachers create Google Classrooms for their subjects, and all course updates are communicated to students. ISAs and SEE Exams are conducted as per the GU ordinance, The college conducts workshops, seminars, and webinars on a regular basis to benefit the students by giving them exposure to advancement in different subjects. The college signs MOUs with different companies to get connected to industry experts that can benefit the students in placement, career guidance, internships, etc.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://caculocollege.ac.in/caculo/AQAR_21-22/criterial/1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the start of each academic year, colleges create an academic calendar. The various events are planned in advance, considering the holidays and vacation period, so that students' lecture schedules are not affected and learning becomes more fun and interesting. ISAs, workshops, and industry visits are planned in advance as per the academic calendar and followed. Semester-end examinations are conducted as per the academic calendar issued by Goa University. The college strictly follows the academic calendar of Goa University. The lecture timetable is framed by every programme at the beginning of the semester and is implemented and followed till the end of the semester. If necessary, lecture adjustments are made to ensure that students make the most of their time on campus.

ISA answer sheets are evaluated within 10 days after the conduct of the examination and are shown to the students. ISA scores are displayed on the notice board and Google Classroom. In order to conduct the semester-end examination smoothly, the college notifies teachers of an internal assessment schedule for the submission of internal assessment marks and attendance records.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://caculocollege.ac.in/caculo/AOAR_21-22/criterial/1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

110

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on

programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college takes utmost interest in the implementation of issues like professional ethics, gender, human values, environment and sustainability into the curriculum

All the undergraduate students have a compulsory course "Environmental Studies", "Environmental Ethics" and "Business Ethics "for B.COM and Green Computing for BCA.

For BBA: Indian Philosophical thought, Yoga, Introduction to Ethics,

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

413

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
---	--

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://caculocollege.ac.in/caculo/AQAR21-22/criterial/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

370

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

102

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

To assess the learning levels of the students and to help them to make better choices in relation to the courses, the admission committee conducts counselling and personal interviews at the time of admission. The individual subject teachers also try to identify academically weak as well as advanced students in their respective course.

Slow learners/Academically weak students: Remedial classes are arranged for the slow learners so that the academically weak students get an opportunity to spend more time on the course in which they find difficult.

Advanced learners are given an opportunity to participate in the state as well as national level events like seminars, elocution competition etc. and in the organization of events. Discussion groups are created in some subjects wherein advanced learners can guide the slow learners. Library facilitates advanced learners by providing material relating to competitive exams.

Some common practices followed for both the categories of learners: Motivational videos and short films were shown to boost their self-confidence. Relaxation and Meditation sessions are organized. The institution has the practice of appointing class counsellors, mentors and a professional counsellor has also been appointed to counsel and mentor the students on academic as well as any issue which might be affecting their academic performance.

File Description	Documents
Link for additional Information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.2.1.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
960	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

To enhance the learning experience of the students, all the faculties apart from their regular lecturing use various experiential, participative and problem-solving methodologies which are beyond the normal textbooks and classroom method of imparting knowledge.

Experiential learning:

Field trips industries, incubation center, malls to learn, understand and gain knowledge about the real-life experiences.

Organization of class seminars by the students & the state level event phoenix which provides a platform for a student in gaining organizing skill and working in a team.

Experts from various fields from industries are periodically invited as guest lecturer, this helps students to interact with them and know the real-life situation in market.

Students are sent for internship to get exposure of functioning at workplace.

Field based project for third year students.

Participative learning:

Peer learning wherein the student's study from each other in groups.

Students are deputed for participation in the intercollegiate events.

the institution is practiced through methods like question answer, discussion in classroom etc.

In order to improve the public speaking skills, students are made to do presentation in certain courses by the concerned course teacher.

Problem solving:

In case of IT based paper, laboratory problem solving involves programming.

Problem solving in the class.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Institution is well equipped with the ICT enabled tools for enabling teachers to make teaching learning process effective.

All the classrooms have LCD projector and screen mounted in room.

Faculties are provided with laptops which they use for delivering lectures.

Speaker system are been put in all classrooms in case any

faculty wants then it can be used as a part of teaching methodology.

For effective teaching learning, the college library allows faculties to access the INFLIBNET database. Librarian have also subscribed for EPWRF modules for students and faculties.

Campus is fully WIFI enabled.

Institution is using centralized management system offered by the Directorate of Higher Education Government of Goa known as IAIMS.

During covid pandemic entire teaching learning process was held in online mode and lecture delivery was done using G Suite for education as a ICT tool.

Faculties used google classroom for uploading prerecorded lectures, for giving study materials and for accepting the assignments.

Objective tests were conducted by way of quiz using google form for conduct of online examination.

Students feedback on subject were accepted through google forms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.3.2_webpage.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

430	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college offers three programs; B.Com, BBA and BCA. All the three programs follow the system of continuous internal evaluation as laid out by the relevant Ordinance as well as the institutional policy to ensure transparency.

Internal Evaluation is called as Intra Semester Assessment (ISA) in case B.Com, In Sem Evaluation in case of BCA and Internal Evaluation in case of BBA.

A separate ISA Monitoring Committee is constituted to look after the conduct of ISA mode of examinations in case of B.Com. The ISA committee prepares ISA timetable for the conduct of ISA and the same is communicated to the students. Two ISA's are conducted for each course during the semester. Out of two ISA's, one is a written test and the second one is in the form of assignment, presentation, Quiz, Group Discussions, etc. Third ISA is conducted for the students who are unable to answer due to some unavoidable reasons.

After the assessment of ISA, answer sheets are shown to the students and the mark sheets are displayed on the class notice boards. The performance of the students in the ISA is discussed and feedback is given to the students for necessary improvement in the performance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://caculocollege.ac.in/caculo/AOAR21-22/criteria2/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has constituted the grievance committee as per the ordinance of Goa University to deal with grievances of student related to examinations.

After the declaration of the results of SEE, if the student has a grievance, the student can apply for verification with an application within 8 days of the declaration of the results addressed to the principal.

The application then forwarded to the examination section. The concerned subject teacher, in the presence of Principal and the applicant (student) does the verification of marks. After the verification of marks, the result of verification is communicated to the student.

If the student is not satisfied with the result, then student represents the grievance in writing to the principal.

The principal forwards the same to the grievance committee to examine the grievance. The grievance committee examines the grievance. In case the committee recommends for re-assessment of the answer book, it is then sent for revaluation to an external examiner from another institution. The result of re-assessment is communicated to the student within the prescribed time schedule. The whole process is completed in a time bound schedule in order to protect the academic interest of the student.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response :

The Course outcomes are decided by the university and given to the colleges. The course syllabi are available in the

college library. In the case of BBA, the faculty designs syllabi of some of the courses and the course outcomes are specified.

The course outcomes and programme outcomes are uploaded on the institution's website. The syllabus copy of each course has the course outcomes specified on and are also informed to the students by respective course teachers.

The institution itself designs and upload the Programme outcomes and the programmes specific outcomes on the website of the institution.

Co and extracurricular activities are designed to achieve the overall course as well as programme outcomes. Various modes of evaluation such as field trips, guest lectures, presentations, practical's wherever applicable are used for the achievement of the goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://caculocollege.ac.in/outcomes/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course, programme and programme specific outcomes are communicated to students at the beginning of the semester and are also available on the website, library.

Teaching plans are prepared by individual teacher's and are uploaded on IAIMS portal.

Evaluation of the course outcome is carried out with the help of continuous internal evaluation (like oral presentation, quiz, discussions, multiple-choice questions, problem solving) and Semester End Examination.

The attainment of the programme outcomes is measured in terms of performance of the students, which is reflected by way of "Class", "CGPI" (Cumulative Grade Percentile Index), and

"CPI" (Cumulative Performance Index) across the programmes offered by the institution.

To reviews the attainment of course and programme outcomes, course wise results statistics are prepared and displayed for teacher's reference and corrective action.

The activities of cell and departments are aligned in such a way to contribute to the attainment of programme outcomes and programme specific outcomes.

Remedial coaching is provided to students who requires special attention.

Student satisfaction feedback is sought to measure the performance of teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

230

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.6.3.pdf

2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance
(Institution may design its own questionnaire) (results and details need to be provided
as a weblink)**

https://caculocollege.ac.in/caculo/AQAR21-22/criteria2/2.7_student_satisfaction_survey_analysis.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research
projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research
projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

**3.1.2 - Number of departments having Research projects funded by government and
non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and
non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
07	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
04	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
01	

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Response

The college is committed to creating a positive impact in society through regular, effective, and meaningful activities. This is achieved under the aegis of NSS and various committees like the Community Outreach Cell. Observance of National and international days inculcates an awareness of various social issues among students. Anti-plastic drive, E-waste collection, and the making and distribution of eco-friendly products by the students propagated the message of environmental consciousness and sustainable living. Community awareness programs were initiated to bring attention to the problems of the destitute and raise funds for an NGO working with the homeless. As part of our community outreach initiatives, our students participated in projects created by the college for the emotional and physical well-being of the community, such as blood donation, breast cancer screening, diabetes check-ups, distribution of essentials to care homes, and yoga classes. Engagement with the larger community and an awareness of the challenges faced by the people, particularly the poor and the vulnerable like children, have instilled in our students a sense of responsibility towards the community and sensitized them to the significance of their active involvement and large-scale participation in community-centered activities, leading to the holistic development of their personalities.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AOAR_21-22/criteria3/3.3.1merge.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

297

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

158

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The total campus area within which institutions run by Saraswat Education Society are located is 44,000 sq mts. The constructed area of the college 3,286 sq mts.

CLASSROOMS: 19

COMPUTER LABS:136computers

HALLS etc: 5

LIBRARY:

- Total area: 200 sq. mts., separate stack area, reading area, e-Library, staff reading room.

- 5 Computers each for students and staff with internet connectivity

- INFLIBNET, EPWRF Times Series, NDLI membership

- colour printer/Photocopier with scanner facility

STAFF ROOMS:

- 24 laptops Air-Conditioned, WiFi, Equipped with 3 Photocopier and 3 printers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://caculocollege.ac.in/caculo/AOAR_20-21/NAAC - PROJECTOR SPEAKER LOCATION/criteriatem.htm

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

SPORTS:

The college encourages outdoor as well as indoor sports.

Sports hall air-conditioned Fitness Centre inclusive of a treadmill, leg-extension machine, Chest-press machine, Cycling machine and Olympic bar. Separate timings for boys and girls, user register is maintained.

TV with satellite connection. weighing machine and Height scale, 2 TT Tables, 20 rackets, 8 carom boards, 20 chess boards, 20 Judo mats.

Facilities for the games such as, Football, Volleyball, Hockey, Throw ball, Handball, Athletics, Tennikoit, Badminton.

College has MoU with Goa State Chess Association and organizes taluka and state-level chess tournaments.

CULTURAL:

'Anand Giri Keni Hall' is a fully air-conditioned auditorium shared by college, school and HSS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

22

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://caculocollege.ac.in
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.55

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software: NEW Gen Lib**
- **Nature of automation (fully or partially) : partially**
- **Version : 3.1.5 Hellium**
- **Year of Automation : 2013**

Link: <https://caculocollege.ac.in/caculo/AQAR21-22/criteria4/4.2.1.pdf>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria4/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

3.39

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

57

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Infrastructural development and technological upgradation is key for the growth of any educational institution and our institution is not an exception to this.

The college is well equipped with adequate digital & computer infrastructure and these infrastructural facilities are upgraded from time to time as per the requirements of the concerned departments.

The college also boasts of a qualified technical staff including a system admin, Lab Assistants, besides the teaching staff.

The total number of computers collectively possessed by all concerned departments at present including the library, computer labs and office units of B.Com, BBA and BCA stands at 166.

There are three separate computer centres (computer labs) for B.com, BCA and BBA courses and are fully equipped with adequate number of computers and internet facilities.

The total number of browsing centres is 1 (one) which is housed in the library block.

The total number of internet connections is 3 (three) BBA - 1
BCA - 1 BCOM - 1

The college has also maintained adequate bandwidth and has upgraded the quality of internet services from time to time.

At present, the college has the following bandwidth available (Stream wise)

BBA - 10 MBPS BCA - 8 MBPS BCOM - 8 MBPS

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://caculocollege.ac.in/caculo/AOAR21-22/criteria4/4.3.1.pdf

4.3.2 - Number of Computers

117

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.16

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has policies and procedures for utilizing the following facilities:

1.UTILISATION AND MAINTAINANCE OF LABORATORIES

2.CLASSROOMS & CORRIDOOR

3.SPORTS CENTRE

4.ADMINISTRATIVE OFFICE

5.OTHER SUPPORT SERVICES

6.GARDEN

7.LIBRARY

8.CANTEEN

The college premises are also used for the following:

a.Conduct of CA examination

b.Clerical examination of Govt. of Goa

c.Conduct of programmes of various social Clubs (Rotary, Rotaract & JCI)

d.Goa Chess Association,

e.Election training

f. Programmes conducted by Higher Secondary School &
Secondary School

The College has policies and procedures for utilizing the
following facilities:

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2.CLASSROOMS & CORRIDOOR

3.SPORTS CENTRE

4.ADMINISTRATIVE OFFICE

5.OTHER SUPPORT SERVICES

6.GARDEN

7.LIBRARY

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Rotaract & JCI)

d.Goa Chess Association,

e.Election training

f. Programmes conducted by Higher Secondary School &
Secondary School

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria4/4.4.2.pdf https://caculocollege.ac.in/caculo/AQAR21-22/criteria4/4.4.2_workload.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

73

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

79

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
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File Description	Documents
Link to institutional website	https://caculocollege.ac.in/caculo/AQAR_21-22/criteria5/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

282

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

282

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	A. All of the above
--	----------------------------

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

20

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has students as members of various committees such as the College Students' Council, Sports Council IQAC (Internal Quality Assurance Cell), Canteen Committee. Such representation helps the students in development of character, leadership and spirit of service. These bodies organize cultural programs, seminars extracurricular activities like Youth Festival, Phoenix, Odyssey, IT Maestro, Sports Meet etc. so that the students may acquire knowledge in managing events and expand thinking capacities and knowledge.

The election to the College Students Council and Sports Council is held every year, The Student council is a representative structure through which students can be involved in the affairs of the college, working in partnership with the institution and students.

IQAC committee ensures quality improvement in the facilities provided by the college considering the students suggestions in making decisions, thus solidifying student's involvement.

The Anti Ragging Cell also has students' representation as per the University Statues. It works to prevent ragging in the college. In addition, the college has various clubs and associations which have student representatives to coordinate the activities. There is active involvement of students in various frontiers of the institution to ensure hands on approach and participation in the pursuit of academic excellence.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AOAR21-22/criteria5/5.3.2.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

16

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of the college was established in 2011. Under the present leadership of alumnus Mr. Sidhanshu Salvi, the Alumni Association has been reconstituted and registered (bearing registration no.

486/GOA/2018, dated 10th Dec 2018). The registration has taken a step ahead in strengthening the relationship between the college and alumni. It has actively contributed in organizing various activities for the college students and the faulty members during the academic year 2021-2022.

The alumni activities commenced with a get-together of ex-students on the occasion of Christmas celebration, on 24/12/2021. The event was attended by 122 alumni members. The entire event was organized and executed by the alumni association.

A program for the women staff members of the college was conducted on the occasion of women's day held on 8/03/2022. Alumni members presented token of appreciation to the staff.

On 26th January 2022 cleanliness drive was conducted near bodgeshwar temple post the jatra. Alumni members actively participated in the activity.

Cooking competition for college staff was organized. staff members participated in the competition and winners were awarded with exciting prizes.

Alumni association also organised logo making and photography competition Winner's logo was officially declared as the college alumni association logo.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria5/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

1. Vision of the College:

To be the model institution, providing for a holistic development of individuals with an aim of promoting a healthy and progressive society.

2. Mission Statement of the College:

To impart value added education to nurture creative abilities of our youth, to develop professional competence with a focus on opportunities for individual excellence and the collective wellbeing of community.

3. Nature of Governance: The college is a part of the Saraswat Education Society which has a General body. The office bearers, namely, Chairman, Vice-Chairman and Secretary and Treasurer are responsible for conducting a general body meeting once a year. The Society also has an Executive Committee which is elected every three years by the members of the Society.

At the college level, leadership is provided by the Principal and at the Departmental level by the various departmental heads/Course Coordinators.

Involvement of Teaching Staff in Decision Making

Various committee are constituted by the principal before the academic year keeping in mind the vision, mission of the college as also the requirement of Goa University & NAAC. The teaching staff are part of at least one committee and are responsible for its decisions.

File Description	Documents
Paste link for additional information	<ul style="list-style-type: none"> https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/6.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college conducts three programs: BCom, BBA, and BCA. The BBA and BCA programmes are self-financed and are headed by their respective course coordinators, who are responsible for their functioning. The Course Coordinators are responsible for all decisions pertaining to admissions, subjects to be offered from the list of approved subjects by the university, setting of timetables, selection of guest faculties, managing the examinations, purchases, branding and promotions, and all other day-to-day activities involved in the smooth functioning of their respective programmes. The course coordinators report to the Principal, who conducts meetings with them from time to time to monitor the overall working of the programmes. The self-financed programmes of the institution, in fact, have always been given the freedom to operate like separate units. The respective course

coordinators for these programmes have been given the freedom to chalk out separate strategies to position these programmes differently from the regular aided BCom programme.

The BCom, BBA, and BCA staff rooms are separate, which acts as a catalyst for this decentralized approach to decision-making.

The various committees formulated by the principal help in decentralizing the decision-making process for academic and administrative functioning.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional plan clearly mentions that the college plans to organize a career fair for the students, which will provide them with an opportunity to seek campus placements in various organizations. To make this plan a reality, the placement cell of the college conducted a campus placement drive on June 18, 2022. Twenty-two companies from the IT, banking, and insurance sectors, the small-scale manufacturing sector, and consulting and placement agencies participated in the drive. 60 B.com., 14 B.BA., and 18 B.CA. students participated in the drive. Altogether, 30 companies had confirmed to attend the drive; however, 22 companies attended the placement drive. Students were first shortlisted by the companies during the screening interviews that happened in the college, followed by other rounds of interviews in the company offices. A total of 37 students received job offers from various companies through this placement drive.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is part of the Saraswat Education Society, which has a General body of a Chairman, Vice-Chairman, and Secretary and conducts a general meeting once a year. The society also has an executive committee, which is elected every three years by the members of the Saraswat Society. The Executive Committee is the major decision-making body with respect to the various educational institutes that are part of the society. The Executive Committee consists of the President, Vice President, Secretary, Joint Secretary, Joint Secretary, Treasurer, Joint Treasurer, and the co-opted members. The Local Management Committee comprises of Management members, Vice-Principal, Expert from other institutions, Staff members and member from non-Teaching staff. The principal of the college reports directly to the executive committee.

At the level of the overall institution, leadership is provided by the principal. The principal drives the college towards living up to its mission statement and providing a road map for trying to achieve its vision. He is supported by the Vice Principal in managing the various functions of the institution. At the departmental level, leadership is provided by the various department heads and course coordinators.

The college conducts three programs: the Bachelor of Commerce, the Bachelor of Business Administration, and the Bachelor of Computer Application. The BCom programme has various department heads, and the BBA and BCA programmes are headed by course coordinators, all of whom report to the principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://caculocollege.ac.in/caculo/AOAR21-22/criteria6/6.2.2.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teachers

- Staff Co-operative Credit Society for extending credit facilities, including festival advance
- canteen facility on campus
- A first-aid box with medicines is available in the staff room for all.
- Safe drinking water is made available for all.
- Provision of earned leaves for the staff of the self-financed programmes
- Retirement corpus for teachers of self-finance programmes
- PPF contribution for staff of self-finance programmes

Non-Teaching

- Staff Co-operative Credit Society for extending credit facilities, including festival advance
- canteen facility on campus
- Group insurance is provided to the regular teachers and staff.
- A single set of uniforms is provided annually to group D and daily wage staff.
- A first-aid box with medicines is available in the staff room for all.
- Safe drinking water is made available for all.
- Security has been provided with a cabin
- The fitness centre is open for the use of the college staff in their spare time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

09

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows the Performance Appraisal System

prescribed by the Goa University, which helps in the career advancement of the teaching faculty. Every year, the faculties have to submit the duly filled Performance Appraisal Form, consisting of details of work load, extra remedial classes, research work, and co-curricular and extension activities carried out throughout the year. The performance appraisal form is evaluated by the principal, and necessary action is taken with respect to the required improvement. The same form is scrutinised during the career advancement of faculties by the screening committee, and accordingly, career advancement is granted.

In the case of non-teaching staff members, a personal appraisal form is required to be submitted every year, which the Head Clerk and Principal evaluate and make recommendations. At the time of promotion, the personal appraisal form will be assessed by the selection committee.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/6.3.5.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As per the requirements of the various departments of the college, the accountant of the college prepares the budget, taking inputs from the principal, the vice principal, and the heads of the departments. The budget prepared is approved by the Management Executive Committee. As and when transactions occur, books of accounts, payment vouchers, bills, and bank statements are maintained and updated regularly by the college accountant. A qualified Chartered Accountant appointed by management performs internal audits on an annual basis. Verification of accounts is carried out by the qualified chartered accountant, who makes suggestions or raises queries. The principal discusses the same with the management, and appropriate action is taken. An internal financial audit of the institution has been conducted for 2021-2022.

The Directorate of Higher Education conducts external financial audits from time to time.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AOAR_21-22/criteria6/6.4.1.pdf
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has formulated a policy for fund mobilisation. This policy focuses on the generation of funds by renting out its premises, like halls, computer labs, classrooms, etc., to external parties on a short-term basis. The college also runs two self financed programmes, namely, BBA & BCA which also helps to generate funds for the college.

In the academic year 2021-22, as per this policy, fund mobilisation was done as follows:

Canteen Rent: The college rented its space to the canteen contractor to run the canteen facility for college staff and students. The contract agreement is renewed on an annual

basis.

Hall rental: The college rented its hall for various activities / events to external parties.

CA Exam: The college provided its classrooms to conduct CA exams.

NSEIT Exam: Computer labs from B.Com, BBA, and BCA were utilised to conduct the NSEIT Exam in multiple cycles under mutually agreed terms and conditions.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell monitors the quality of services being provided by the institution to its stakeholders. Saraswat Vidyalaya's Caculo College of Commerce and Management Studies is committed to continually improving the infrastructure, enhancing the faculty competencies, and empowering the students to self-learn. The IQAC enables the institution to focus on this mission. Parameters related to the enhancement of the quality of the institution, such as workshops, conferences, FDPs, paper publications, innovations in teaching, etc., are encouraged by the IQAC. Through years of progress, the college has initiated and developed several activities and training programmes for the faculty through IQAC. The vision of the institution is to impart, promote, and spread holistic education among its students to make them self-reliant and responsible members of the community.

PRACTICE 1:

collaborative initiatives with other colleges and institutions by signing MOUs (Memorandums of Understanding).

PRACTICE 2:

IQAC designed new standard format to document activities of the college.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AOAR_21-22/criteria6/6.5.1-6.5.3.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The regular meetings of IQAC, both internally and with the principal and different committees, are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life. Regular feedback obtained from different stakeholders helps in the proper identification of the target area. The following initiatives were taken:

Academic audits are conducted for the BBA Department by Goa University, whereby the teaching plan, pedagogy, and evaluation are reviewed. The audit teams sit down with the IQAC members and finalise the audit report. The IQAC gives feedback to the departments from time to time, suggesting measures for internal quality enhancement.

Collecting feedback from stakeholders like students, parents, staff, and alumni to facilitate teaching-learning reforms This helps in obtaining an unbiased and honest opinion about the institutional performance, especially in academics. Student feedback of teachers is conducted regularly. Analysis of the feedback is done and communicated to the teachers to enable them to enhance their teaching skills and their relationships with the students.

The IQAC cell continuously reviews and takes necessary steps to upgrade the teaching and learning process.

File Description	Documents
Paste link for additional information	https://caculocollege.ac.in/caculo/AOAR21-22/criteria6/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	https://caculocollege.ac.in/caculo/AQAR21-22/criteria6/653a_merged.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has installed CCTV cameras at all corridors and entrances of the premises. With a zero-tolerance policy towards sexual harassment the college provides a safe environment towards its members. Prevention of Sexual Harassment at work place committee has been constituted by the College to prevent sexual harassment against women. The

college has appointed a full-time professional counsellor to address the issues of students. A separate counselling room is provided for the same. Our college policy guidelines for admission, recruitment and administrative and academic functions safeguard the interest of students, faculty and staff without discriminating on gender grounds. The College has a favourable sex composition. Separate rest room for female students are available. Electric sanitary pads vending machines are installed in girls' washrooms to provide affordable access to sanitary pads and hygienic disposal mechanism. The College ensures participation of female students in intra and inter college competitions. The election process too ensures good representation to women students. The College ensures separate timings for girls coming for fitness program in the college gymkhana. Anti ragging committee is constituted in the College as laid down under UGC regulations. Women's cell is also constituted in the college to conduct gender sensitization programs and promotes gender equality through various programe.

File Description	Documents
Annual gender sensitization action plan	http://caculocollege.ac.in/prevention-of-sexual-harassment/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://caculocollege.ac.in/caculo/AOAR21-22/criteria7/7.1.11.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: In the campus, segregation of wet and dry waste is done. Each class room has three bins, one for wet waste, one for paper waste and one for plastic waste. NSS volunteers conduct cleanliness drives in the campus and collect plastic bags as part of cleanliness efforts. Multi tasking staff is appointed and each floor has dedicated staff for maintenance. Mapusa Municipality workers collect segregated waste on a daily basis.

Liquid Waste Management: Soak pits are maintained and regularly cleaned. Waste water is routed to respective soak pits and is not let out in the open areas.

E-Waste Management: The College has a tie up with Karo Sambhav Pvt Ltd, external agency for E-Waste management. College annually conducts E-Waste collection activity. Through NSS volunteers, electronic waste is collected and given for recycling to representative of Karo Sambhav.

The College does not produce any biomedical waste or hazardous chemicals or radioactive waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://caculocollege.ac.in/caculo/AQAR_21-22/criteria7/sanitary.jpeg
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<p>The College is an inclusive institution that upholds a</p>

multicultural ethos by embracing diversity and ensuring parity in representation and treatment of all stakeholders. The College implements the government policies to inculcate the true spirit of open-mindedness and harmony in the campus, including the Reservation Policy and the National Policy for Persons with Disabilities. Rich gender diversity exists at the College. Further for the sensitisation of student and teacher community towards gender issues and for empowering women the College has a Womens' Cell as well as statutorily mandated Internal Committee. Moreover, the College has well-established policies and practices towards nondiscrimination, and strict disciplinary actions are taken in case of violations. In conjunction with this, the Institution also has statutory grievance redressal platforms such as Grievance Committee, Anti-ragging Committee, Admission Complaint Committee. These mediums resolve the complaints (if any) and strongly discourage any illegal and unethical acts. Taking pride in its rich diversity, the College offers abundant opportunities to its students and staff to embrace and collectively celebrate various customs, cultures and traditions. The College exchanges greetings for all prominent festivals of all religions with great enthusiasm and also celebrates most of them with great zeal.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Today's students are tomorrow's leaders and so it is of utmost importance for our students to have basic knowledge of our Constitution to make them informed citizens. Keeping this objective in mind, the college celebrated National Law Day. The guest speaker spoke on the value of Constitution of India by highlighting the system of law across the Indian nation. She also discussed about the objectives stated by the Preambles which are to secure justice, liberty, equality to

all citizens and promote fraternity to maintain unity and integrity of the nation. In addition to this the college also celebrated the birth anniversary of Dr. B. R. Ambedkar, the father of Indian Constitution with the same objective of creating awareness amongst the students about our Constitution. The college celebrates all days of national importance such as Republic day, Independence day, Goa Liberation day, Gandhi Jayanti to commemorate the struggle behind our independence and remind the students and employees about their duties towards the country

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates all national and international days of importance. Special functions are conducted on all patriotic days, such as Independence Day, Goa Liberation Day, and Republic Day, to nurture the feelings of national integration and patriotism amongst the students and have speeches by invited guests. National Youth Day and Teachers' Day are celebrated to honour the birth anniversaries of Swami Vivekanand and Dr. Sarvepalli Radhakrishnan, respectively. To promote physical and mental health, special programmes are organised on World Heart Day, AIDS Day, World Mental Health Day, and Suicide Prevention Day. International Yoga Day is celebrated at the college by conducting a training session to raise awareness of the various benefits of practising yoga. The International Day of Non-Violence, is celebrated on the birth anniversary of Mahatma Gandhi, was also observed in the college by conducting various competitions to reinforce the philosophy of non-violence amongst the students. The college also celebrated Child Rights Day and Women's Day to sensitise the students towards the atrocities faced by women and children in our country by organising a walkathon and Zumba training program, respectively. To celebrate theatre and theatre artists, the college conducted a felicitation programme on the occasion of Marathi Rangbhoomi Diwas.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices

<https://caculocollege.ac.in/caculo/AQAR21-22/criteria7/7.2.pdf>

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTINCTIVENESS

The College faces stiff competition from five colleges in a radius of 20 kms, out

of which two colleges are well known and are located in close proximity to the

College. The College tries to maintain a different culture from others. The

College promotes or rather focuses on the cultural, extracurricular activities and

sports activities so that students can display their talents and make it their

careers. The College has organised various cultural program and encourages

students to participate in intercollegiate activities and this has resulted in

students winning several awards. The College also focuses on sports activities

and the College Team has won several championships in various sports. The

College has produced many state-level and national-level sportsmen in sports

like cricket, football etc. The College also focuses on community outreach

programs and aims at developing good relations with the community. The

College also receives good co-operation from the community which helps to

increase the intake of the students. Industry visits, field trips, educational tours

are promoted so that students are attracted to college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Qualified national resource persons will be invited to organise faculty enrichment programs.

v To encourage Entrepreneurship activities through Entrepreneurship Cell.

v To organize a National Level Research Methodology Workshop.

v To Intensify Internship Programme.

v To Train the outgoing students to face the Job Interview.

v To Provide an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

v To organize Sports related Seminar / Workshop

v To Intensify Community Outreach Programme

v To organize programme related to Mental Health and well being.

v To organize college / Educational Tour.

v To provide training for competitive Exams.

v To provide Training programme for Non-Teaching Staff.

v To organize Certificate courses in Computers and other related topics