MANUAL

Please ensure that there is proper internet connectivity before opening the Directorate of Social Welfare Portal.

Open the Application by typing the following URL in the Web Browser on the System.

URL : http://swportal.goa.gov.in/

The User will be able to view the following index page with two options:

a) Applicant Login

b) Institute/Department Login



For Students, click on Applicant Login, the applicant will be able to view the following Login page:

← → C ① localhost/social_welfare/logina	oplicantphp					Q \$	1 * 🤇	Paused :
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Social Welfare Portal								👤 Guest -
		Login for Regist	tered User					
		 Password Captcha Code 	e					
		P7 6 4	Reload image					
		→ Login Register	Forgot Passwo	rd?				

For the first time applicant has to register into the system to obtain the Username and Password.For registration click on "Register" button shown in the image below.

← → C ① localhost/social_welfare/loginapplicantphp			Q 🖈 🔏 🖈 🔕 Paus	ed
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Social Welfare Portal			🧘 Gue	st∵
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Once you click on "Register" button the Registration page open as shown in the figure below

Username*	Salutation*	
Enter Username max 20 characters	Select Salutation *	
First Name *	Middle Name *	Last Name *
Date Of Birth * 🋗	Gender *	
DD-MM-YYYY	Choose Option *	
Mobile No *	Email ID *	
Mobile Number	Email ID(user@example.com)	
Password *	Re-type Password *	
Password	Retype Password	
Bank Name *	Bank IFSC Code *	MICR Code *
Bank A/C Number *	Confirm Bank A/C Number *	
Aadhar Number *		
12-Digits Aadhar No.		
	Degister	

Fill in all the fields in the registration form:

- Enter a unique username with minimum 8 characters and maximum 20,Ensure,it should not contain any spaces in between.
- Enter the First Name, Middle Name, Last Name, Date of Birth
- Select Gender
- Enter 10 digits Mobile No.
- Enter Email ID in valid format
- Enter the password and Re-type Password: Password should contain atleast 1 Uppercase, 1 lowercase,1 digit,1 special character and minimum 8 characters.
- Enter the Bank Name, IFSC Code, MICR Code.
- Enter the Correct Bank Account No. and Confirm Account No.
- Enter the 12-digit Aadhar No.

	Saladaron	_	
krishafd	Ms	*	
Username Available.			
First Name *	Middle Name *	Last Name *	
Krisha	К	Fernandes	
Date Of Birth * 🇰	Gender *		
02/26/2000	Female 🗸	•	
Mobile No *	Email ID *		
9623671823	krisha@gmail.com		
Password *	Re-type Password *		
Bank Name *	Bank IFSC Code *	MICR Code *	
Bank Of India	BKID0001007	403013002	
Bank A/C Number *	Confirm Bank A/C Number *		
987263728372612	987263728372612		
Aadhar Number *			
732347439928			
Aadhar No. not Registered.			

And Click on "Register" button below to Save.

Once Registered an Alert Message will get displayed on the screen "Applicant Registered Successfully!" as shown in the image below.

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		kisan	Ms	~		
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		Krisha	K	Fernandes		
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		02/26/2000				
		Mobile No *				
		9623671823				
		Password *	Message!			
		Bank Name *	Applicant Registered Successfull	ly!		
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		Dauly A/C Musel				
		Bank A/C Number *				
		987263728372612	987263728372612			
		Aadhar Number *				
		732347439928				
		Aadhar No. not Registered.				

Click on "OK" Button as shown below and the applicant will be directed to login page.

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	Aadhar Number *				
	732347439928				
	Aadhar No. not Registered.				
		Registered			
	· · · ·			0 7 1	. ENG 10:20 AM

Applicant can login using the username and password and Enter the Captcha code below and Click on "Login" Button as shown in the image below

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Once logged in the user will be able to view its dashboard as shown in the image below wherein the applicant can apply for the desired scheme.

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🌆 Dashboard		Dashboard					
+ Schemes	~	Home / Dashboard					
a Account	~		Pre-Matric Application		Post-Matric Application	on 🗐	
Social Welfare Website				EBC Post-Matri	c Application		
		© 2019 Social Web	fare Portal			Developed by	Infotech Corporation Of Goa Limited

Applicant needs to click on the type of Application for which Scheme(Pre-Matric Application, Post-Matric Application, EBC Post-Matric Application) the applicant wants to apply for as shown.

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Social V	Velf	are Portal					💄 krishafd 🕶
🏘 Dashboard		Dashboard					
+ Schemes	~	Home / Dashboard					
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Social Welfare Website				EBC Post-Matric	Application		-
		© 2019 Social Welfar	re Portal			Develop	ed by Infotech Corporation Of Goa Limited

Once you click on the application the following page will appear

	Screenreader Access A+ A A-	
Social Welf	are Portal	
🍘 Dashboard	Dashboard	
✤ Schemes	Home / Dashboard	
🖻 Account 🗸 🗸	Fill Form 📝	
Social Welfare Website		
	© 2019 Social Welfare Portal Developed by Infotech Corporation Of Goa Limited	

Click on "Fill Form" Button and the applicant will be able to view a blank Application Form consisting of three Sections for all types of Scholarship Schemes: Those are,

- a) Applicant Details
- b) Educational Details
- c) Other Details

🛞 Soci	al Welf	are Portal							1	
🛚 Home		Student Registrat	ion		Geografie					
► Schemes	~	Home / Student Registration								
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		Select Caste Father/Guardian Na Father/Guardian M Bank Name	<pre>krisha@gr me* vame</pre>	Registrator	Date 20 10:19:21 Bank Accou	nt No	IFSC Code			

	Annilianat Dataila						
Welfare Website	Applicant Details	Educational Details Other Details					
	Performance in the	qualifying exam(Previous year Exam) for meri	Scholarshi	ip			
	Examination passed for Std.	Examination Name of School & Address passed for Std.			Months/Year of Passing	Percentage obtained	Class/Grade obtained
	Select Std. 🗸	Select School/Institute	~	Selec 🗸	Year Passed	Percentage	Class
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	Select School	•					

Applicant Details Educational Details Other Details Annual Income of Parents/Guardian of the Student:Rs.* annual_income Select whether Day Scholar / Hostellar*		Detaile	Analizant Details Educational Details Oth	- Account
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		Choose File No file chosen	Birth Certificate :	
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I Krisha K Fernandes Holder of Aadhar No. 732347439928 hereby give my consent to Directorate of Social Welfare , Panaj	ji Government of Goa, for using my Aadhar	928 hereby give my consent to Directorate of Social Welfare , Panaji Govern	I Krisha K Fernandes Holder of Aadhar No. 732347439	
number to establish and authenticate my identity under Pre-Matric Scholarship Scheme.		r Pre-Matric Scholarship Scheme.	number to establish and authenticate my identity unde	

Fill in all the required details in all the Sections, Upload the documents with the valid formats mentioned and Click on "Submit" button.

Please enter the required fields Under All Sections* Annual income of Parents/Guardian of the Student:Rs.* 2000 Select whether Day Scholar / Hostellar* ODay Scholar ® Hosteller Documents to be uploaded: (Please upload documents within 1MB file size and .pngglfjpegpdfjpg formats) Marksheet(Attested)/Passing Certificate : Income Certificate : Caste Certificate : Bank Pass Book : Adhair Card : Birth Certificate : Choose File Samle_ofm.aar.card.jpg Birth Certificate : Choose File Intra_certificate.png Birth Certificate : Choose File Choose File Adhar Card : Birth Certificate : Choose File birth_certificate.png Residence Certificate : Choose File presidence.png	Please enter the required fields Under All Sections* Annual Income of Parents/Guardian of the Studenciks.* Select whether Day Scholar / Hostellar* ODay Scholar @Hosteller Documents to be uploaded: Please upload documents within 1MB file size and .pnggfjpgpdfjpg formats) Marksheet/Attested/Plassing Certificate Income Certificate Caste Certificate Caste Certificate Andhar Card Birth Certificate Residence Certificate Choose File Discome File Jointh_certificate.png Birth Certificate Choose File Norma, Cardificate Choose File Norma, Cardificate Choose File Norma, Cardificate Discome File Norma, Cardificate Birth Certificate Choose File Norma, Cardificate, .png Choose File Norma, Cardificate, .png Choose File residence.png Choose File residence, .png Choose File residence, .png	Social Welfare Website	Applicant Details Educational Details Other	Details
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	←Previous Submit		hanner to coupling and autochildren hy facility and of	

The Applicant will see an alert message with the Applicant ID mentioned in the message as shown below

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				M	essage!	_			
			Pre Matri submitt	c Application with ed successfully.Ple check a	application ID GA20202 ease note down the App application status.	1PR000016 is lication ID to			
					ОК				

Click on the "OK" button in the alert message as shown in below image and the applicant will be directed to view the filled form.



🙆 Home	Арр	Application Form									
+ Schemes	✔ Home	Home / Application Form									
 Application Status 	Ap	plicant Details Edu	icational Detail	ls Other Det	tails						
Account	~	Print PDF 🛓	n								
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		Applicant ID GA202021PR000016 Ms DOB 26-02-2000	Krisha Gender Female	School/Institute SHRI KAMALE	e ESHWAR HIGH Contact No 9623671823	HER SECONDAR	Y SCHOOL	Aadhar No 732347438	Fernand 9928	es	
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The applicant can take the printout of the filled application form in PDF format by clicking on "Print PDF" Button as shown below

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Application Status	Applicant Details	ducational Details	Other Details				
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	Applicant ID GA202021PR00001 Ms DOB 26-02-2000 House No.	16 Krisha Gender Female Street	School/institute SHRI KAMALESHWAR HIG Contact No 9623671823	HER SECONDARY K Village	Y SCHOOL Aadhar Nr 7323474	Fernandes 2 139928 Panchayat/Municipality	
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The user can download the application form for further reference.

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		GOVERNMENT	OF GOA		
	DIRE	CTORATE OF SC	CIAL WELF	ARE	
	18	TH JUNE ROAD,	PANAJI-GO	A	
	Phone: (083	2) - 2223784,22322	257; Fax: (083	2) - 2228172	
	PRE-N	IATRIC APPLICATI	ON FORM		
Applicant ID	: GA202021PR000016	Registraton Date	: 2020-11-12	12:18:49	
School/Insti	tute : SHRI KAMALESHWA	R HIGHER SECOND/	ARY SCHOOL		
Name : Ms I	Krisha K Fernandes				Ó
DOB : 2000	-02-26 Gender : Fema	le Contact No :	9623671823		
Aadhar No :	732347439928				
House No. :	879 Street : hdsd	Village : Adwalpal			
Panchayat/	Municipality : Ambelim	Constituency : Ald	ona		
Taluka : Bic	holim District : NORTH	-GOA State : GO	DA Pincod	e : 709898	
Religion : Cl	hristian Community : S	SC ST Certificate	e No : SC-8232	298	
Whether Aa	dhar seeded with Bank Ad	count : yes			
Email ID : k	risha@gmail.com Fath	er/Guardian Name	: Sam Fernand	ies	
Bank Accou	nt No : 987263728372612	IFSC Code : BK	ID0001007		
ualification	5				
xamination assed	School/College/Instit	ute to Std.	Passing	Marks	e Class/Grade
VIII	SHRI KAMALESHWAR SECONDARY SCHOOL	HIGHER IX	2020	60.09	First
etails of Cu	rrent School:				

Once the applicant submits the application form the application will be forwarded to the concerned institution the applicant has selected while filling the form.

The applicant will be able to view the application status once the application is submitted by clicking on Pre-Matric List as shown below

	Screenreader Access A+ A A-					
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B Dashboard	Dashboard					
Schemes	Home / Dashboard					
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Account Social Welfare Website						
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Click on "View Status" Button

	□ Screenreader Access A+ A A-
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Social Welfare Website	
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The Status can be viewed as below

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	2020-11-12 12:18:50	pending at Institute level	NA	NA
	Date	Status	Comments	Reject Comments
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